
Cincinnati Children's Hospital Medical Center affords equal employment opportunity to qualified employees and applicants, regardless of their race, color, religion, sex, national origin, age, physical or mental disability, military or veteran status, sexual orientation, or other protected status in accordance with applicable federal, state, and local laws and regulations.

Applicant Acknowledgement and Authorization

I authorize Cincinnati Children's Hospital Medical Center (CCHMC) to investigate all statements made during my application process and to obtain conviction records, make employment reference checks, and obtain any other information CCHMC deems relevant to its hiring process. I fully release CCHMC (including its current or former officers, employees, agents, attorneys, and contractors) and all other related persons or entities from any and all liability for any damages that may result from obtaining or furnishing such information.

I understand and agree that, if hired; either I or CCHMC may end my employment at any time. I understand my employment is "at-will," and that no one may make any oral or written promises or agreements (except a writing signed by the CEO or his direct designee) which alter this employment-at-will relationship.

I agree to observe all present and subsequently-issued personnel policies and procedures. I understand that such policies and procedures do not constitute a contract of employment between me and CCHMC, and that CCHMC may revise its policies and procedures at any time.

I understand that CCHMC maintains a drug-free workplace in accordance with applicable provisions of the Drug-Free Workplace Act of 1988. I agree to submit to a drug screen prior to beginning employment with CCHMC; I understand that I will not be considered for employment at Cincinnati Children's Hospital Medical Center if I fail to consent to testing, fail to authorize release of results, or tamper with the results in any way. I understand that the unlawful manufacture, distribution, sale, possession, or use of controlled substances or illegal drugs by CCHMC employees is prohibited, and that employees may not use prescribed medications that inhibit their abilities to perform their jobs.

I understand that in consideration of CCHMC's patients and applicable law, CCHMC maintains a smoke-free workplace.

I understand that CCHMC may require employees to work at other than their current assignments or schedules as needed.

I understand and agree that CCHMC pay distribution occurs through direct deposit to a banking institution designated by the employee.

By my signature below, I certify that I have read, fully understand, and accept all terms of the foregoing statement.

Signature: _____ Date: _____

DEADLINE for submission of application and all required documentation: **July 5, 2025**

INTERVIEWS will be held virtually via Microsoft Teams July 23 and July 29, 2025 (with back up day August 19, 2025, if needed)

DECISION will be announced in September 2025

Mail all required documents and completed application to:

Krista McDonald, Fellowship Coordinator
Division of Pediatric & Adolescent Gynecology
Cincinnati Children's Hospital Medical Center
3333 Burnet Avenue, ML 2026
Cincinnati, OH 45229
P: 513-636-2325

Alternatively, a pdf of the required documents can be emailed to: Krista.McDonald@cchmc.org